

2018\2019 Cafeteria Policy

Every two weeks a menu and order form is sent home. The order forms need to be returned to school by Friday of each week. This allows us to plan our grocery shopping for the following week. You can send in both weeks orders at once or send one in each week. You can print additional order forms from the LCS website. **The most important thing is that we have all orders on Friday for the following week.** The money you send in with your order will be recorded on a meal card. When your child's meal card balance is getting low a note will be sent home letting you know. AVRCE policy does not permit negative balances on meal cards so your child **must** have enough money on their meal card to cover their purchase each day. If you want change sent home from your order please specify on the order form or the money will be added to a meal card.

If your child ever finds themselves without a lunch the cafeteria will provide a sandwich for an emergency lunch and a 2% milk. If they require an emergency snack it will be fresh fruit or carrot sticks.

If your child has any food allergies please let us know so we can work with you to ensure there are foods available that your child can eat. A form was sent home asking if the cafeteria is permitted to accept orders from your child that you have not written on the order form. It also asks about allergies. Please complete this form if you haven't already and return it to the school.

The cafeteria is here to serve the students' needs and we look forward to another great year.

Michele Roosje
LCS Cafeteria